

CANADIAN STANDARDS DEVELOPMENT

National Community-Sourced Guidance

2020-03-12

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Aussi offert en français sous le titre, *Pôles d'échanges nationaux*

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1. Introduction

A Community-Sourced deliverable (CS) is developed as a result of the collection of information using online platforms and allows for the continuous renewal of content , which is of paramount importance. This process does not require the full consensus associated with the development of a National Standard of Canada (NSC).

This process aims to offer a publicly-accessible, online collaborative mechanism to capture current practice, state-of-the-art knowledge and stakeholder understanding on an emerging/existing area or technology. It may be suitable for global collaboration.

Following the guidelines outlined in this document gives the process credibility by ensuring that basic principles of standards development (transparency, collaboration and fairness) are applied. Additionally, using a structured process to bring interested stakeholders together should result in a deliverable that addresses the objectives.

2. Definitions

Consensus

General agreement characterized by the absence of sustained opposition to substantial issues by a concerned interest, and by a process that takes into account the views of all participants.

Developer

An organization that brings together interested stakeholders for the development of an CS deliverable following the steps outlined in this document.

Maintenance

The action by the developer to maintain the content of the CS relevant.

National Standard of Canada (NSC)

A standard developed by an SCC-accredited Standards Development Organization (SDO) compliant to SCC's Requirements & Guidance for a) accreditation of SDOs and for b) adoptions.

3. Guidance

Clause	Guidance
3.1	Proposal
3.1.1	The developer should document the need for the CS, including but not limited to: <ul style="list-style-type: none"> • Purpose and justification • Relevant documents • Lists of organizations that may be interested
3.1.2	The developer should document their evaluation and approval to proceed with the CS.
3.1.3	The developer should inform the public/stakeholders through its communication channels when it has taken the decision to develop an CS (e.g., this can be done on the developer’s website). This may include proactive outreach and promotion to relevant stakeholders.
3.2	Platform
3.2.1	The developer should provide an efficient online platform to house the CS.
3.2.2	The developer should clearly identify the objective and intention of the initiative. This includes information for users to be aware that the content should be used as provided.
3.2.3	The developer should allow for public, controlled online access to the CS. Registration should be required prior to granting access to the CS content platform.
3.2.4	The developer should moderate/monitor the availability and content of the CS.
3.3	Content
3.3.1	The developer should ensure that the source of the content included by the CS is appropriate to the initiative.
3.3.2	The developer should ensure that an efficient and accelerated collection process for the content is established and maintained.
3.4	Maintenance
3.4.1	The developer should identify a suitable lifecycle for the CS that addresses the initiative.
3.4.2	The developer should ensure the content continues to align with the identified objectives of the initiative.