

Standards Council of Canada Visa Invitation Letter Request

1. General information

All visitors to Canada must hold a passport valid for a period of at least six months from the date of departure from Canada. In addition, visitors from some countries must obtain a visa prior to travel, and visitors from almost all other countries must obtain an electronic travel authorization (eTA). The eTA is electronically linked to your passport and is valid for five years or until your passport expires. Travelers do not require an eTA when travelling by land or sea. You can learn more about electronic travel authorization by visiting the Immigration, Refugees and Citizenship Canada website here: <http://www.cic.gc.ca/english/visit/eta.asp>.

The Standards Council of Canada (SCC) is responsible for issuing invitation letters. Please note that SCC is not responsible for issuing visas, and that a visa invitation letter is not a visa.



Obtaining a visa may take several weeks. You should make your request as soon as possible and no later than 8 weeks before the start of the meeting.

2. Process

1. Determine you need a visa using the tool provided by Immigration, Refugees and Citizenship Canada here: <http://www.cic.gc.ca/english/visit/visas.asp>.
2. If you require a visa, continue to step 3. If you require an eTA, you do not have to complete this form. Follow the instructions on the Immigration, Refugees and Citizenship Canada website.
3. Complete this form and send to the Standards Council of Canada (isd-eni@scc.ca). If you are submitting on behalf of more than one person, please fill out one form per person.
4. SCC will provide a response within five business days of receiving the request. You will be provided with an electronic copy of their visa invitation letter via email, and the paper original will be sent to you by Canada Post international letter-post. SCC does not send visa invitation letters by courier.



You may be required to provide the original visa invitation letter as part of the visa application process. To ensure that you receive the original letter, make sure that the address you provide is formatted according to your national postal authority's guidelines and contains the unabbreviated name of the country on the last line.

3. Attendee information

Committee reference <i>(e.g. ISO/TC 127/SC 2)</i>	
City	
Province	
Meeting start date <i>(YYYY-MM-DD)</i>	
Meeting end date <i>(YYYY-MM-DD)</i>	
Name as it appears in your passport	
Date of birth <i>(YYYY-MM-DD)</i>	
Nationality	
Employer	
Email address	
Mailing address <i>(including postcode and country)</i>	
Passport number	
Passport expiry date <i>(YYYY-MM-DD)</i>	
Date of arrival in Canada <i>(YYYY-MM-DD)</i>	
Date of departure from Canada <i>(YYYY-MM-DD)</i>	