Standards Development Organization Accreditation Program (SDOAP)

Program Overview

Version 1 - March 2024

Standards Council of Canada

Open a world of possibilities.

Canada

Standards Council of Canada
55 Metcalfe Street, Suite 600
Ottawa, ON K1P 6L5

Telephone: + 1 613 238 3222
accreditation@scc.ca
www.scc.ca

Permission to Reproduce

Except as otherwise specifically noted, the information in this publication may be reproduced, in part or in whole and by any means, without charge or further permission from Standards Council of Canada, provided that due diligence is exercised in ensuring the accuracy of the information reproduced; that Standards Council of Canada is identified as the source institution; and that the reproduction is not represented as an official version of the information reproduced, nor as having been made in affiliation with, or with the endorsement of, Standards Council of Canada.

For permission to reproduce the information in this publication for commercial purposes, please contact info@scc.ca.

© 2024, Standards Council of Canada

Aussi offert en français sous le titre SCC_*POV_ASB-Program-Overview-SDO_v1_FR.*

Canada

Table of Contents

Canada

Standards Development Organization Accreditation Program (SDOAP): Program Overview

The Standards Council of Canada (SCC) accredits Standards Development Organizations (SDOs) which develop standards that meet the needs of industry, government, and consumers.

As part of the coordination of Canada's standardization network, SCC is responsible for providing requirements and guidance to organization's that develop, publish and maintain standards. The standards these organizations develop (through a consensus process) may be approved as a National Standards of Canada (NSCs). These same organizations may seek independent third-party review of their operations for Accreditation purposes.

Requirements for the SDO Accreditation Program are defined in Requirements & Guidance - Accreditation of Standards Development Organizations. SCC requirements are in line with accepted international standards best practices derived from the World Trade Organization's Technical Barriers to Trade (WTO/TBT) Annex 3 provisions, ISO/IEC Guide 59: Code of Good Practice for Standardization and the following Canadian principles:

- Consensus;
- Equal access and effective participation by concerned interests;
- Respect for diverse and balanced interests;
- Openness, access and transparency;
- Clear development processes;
- Safeguarding Canadian interest; and,
- Avoiding duplication of standards which may overlap with the work of other SDOs or relevant international or regional SDOs.

Accreditation of SDOs attests to their competence to carry out the development and maintenance of published standards against a set of requirements.

Canada

1.   Accreditation Program Requirements

ACCREDITATION REQUIREMENTS
• Requirements & Guidance – Accreditation of Standards Development Organizations • Requirements & Guidance – National Adoptions of International/Regional Standards and Other Deliverables • Reference: Program Overview - Canadian Standards Development

2.   Accreditation Cycle Requirements

In advance of each fiscal year, a three-year accreditation cycle plan will be developed or updated and provided to the Standards Development organization (SDO). The accreditation program will identify the required assessment activities for each year of the accreditation cycle.

During the three years between initial accreditation and reaccreditation and between each reaccreditation, annual surveillance activities will be conducted at the SDO's head office.

The first surveillance assessment activity will be conducted no later than twelve (12) months from the date of the assessment performed to support initial accreditation. Each surveillance assessment thereafter will take place no more than twelve (12) months from the previous assessment. Each accreditation activity will be referenced by the designation S1, S2, and RA. During the surveillance years a sample of the R&G clauses are assessed as deemed necessary by the assessment team.

In the third year of the Accreditation Cycle, SCC will conduct a reaccreditation assessment (RA). An RA will be performed at the head office of the SDO. All requirements will be reviewed and verified during the RA.

3.   Self-Declaration

Requests for self-declaration are processed through the assigned SCC Account Manager. Completion by the SDO of Part 1 of the Request for Self-Declaration Status form is required. The eligibility criteria for SDOs to self-declare are in SCC's Requirements & Guidance for SDOs. Once the decision is made, the self-declaration status will be posted to the SCC website. Accordingly, the SDO must maintain this self-declaration status, or it may be withdrawn.

Canada

4. WTO ISO Standards Information Gateway

Upon SDO's initial accreditation or in the event of a change in accreditation status (suspension or withdrawal), SCC will inform the WTO ISO Standards Information Gateway representative.

Information about SCC SDO accreditation and SCC-accredited SDOs is available at https://tbtcode.iso.org/sites/wto-tbt/contents/json/34.html.

Revision History

VERSION	DESCRIPTION OF CHANGE(S)	APPROVED DATE
1	• Initial Release • Separating program-specific content out of the ASB Program Overview • Reorganized content • Removed requirement clauses • WTO ISO Standards Information Gateway - description updated	2024-03-26

Canada